

2024 Papua New Guinea Investment Week

6th - 11th December | ICC Sydney, Australia

EXHIBITION OPPORTUNITIES

The 3-and-a-half-day Conference will be supported with a large trade exhibition; offering you an exciting and exclusive opportunity to showcase your company to a huge audience. Take this opportunity to increase awareness of your brand, generate leads by attracting visitors, demonstrate your involvement in the industry and promote your products and services.

This event is Papua New Guinea's ONLY PREMIER INTERNATIONAL BUSINESS FORUM!

EXHIBITION BOOTH TYPES AND FEES

STANDARD Exhibition Booth (3m X 2m)

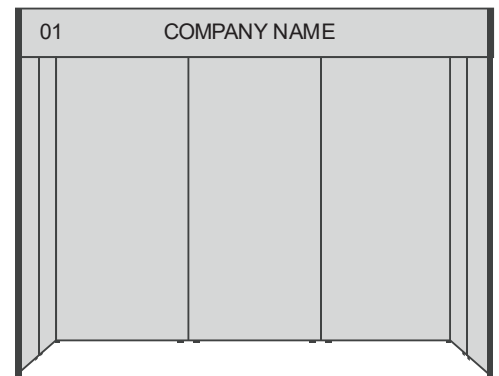
STANDARD Exhibition Booth Package Fees

- PNGCORE Members and PNG Government - **AUD 7,000 (+GST)**
- Non-PNGCORE Members - **AUD 8,500 (+GST)**

Inclusions:

- All open aisle frontages will have a printed fascia sign with the stand number and company name inserted in an aluminium frame. The clear height under the fascia is 2100mm.
- Two (2) LED spotlight is supplied per stand, mounted behind the fascia.
- One (1) single 4amp power point per stand.
- Booth comes with venue carpet, one (1) table, and two (2) chairs.
- Each booth includes two exhibition passes, with the option to rotate staff as needed.

NOTE: Any additional furniture or custom designs are at the exhibitor's expense and can be arranged through the exhibition supplier.



ECONOMY Exhibition Booth (2m X 2m)

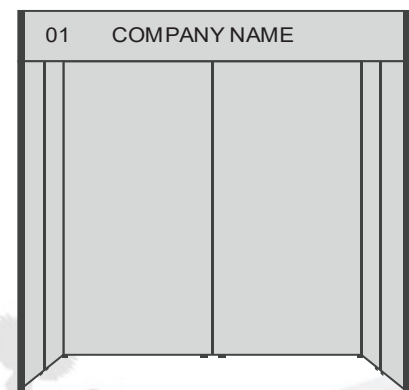
ECONOMY Exhibition Booth Package Fees

- PNGCORE Members and PNG Government - **AUD 6,000 (+GST)**
- Non-PNGCORE Members - **AUD 7,500 (+GST)**

Inclusions:

- All open aisle frontages will have a printed fascia sign with the stand number and company name inserted in an aluminium frame. The clear height under the fascia is 2100mm.
- One (1) LED spotlight is supplied per stand, mounted behind the fascia.
- One (1) single 4amp power point per stand.
- Booth comes with venue carpet, one (1) table, and two (2) chairs.
- Each booth includes two exhibition passes, with the option to rotate staff as needed.

NOTE: Any additional furniture or custom designs are at the exhibitor's expense and can be arranged through the exhibition supplier.



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EXHIBITION BOOTHS COVERED UNDER SPONSORSHIP PACKAGES

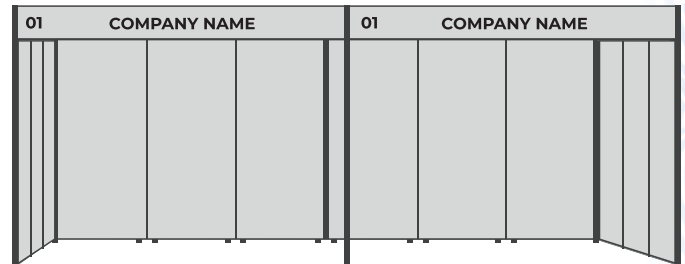
PRINCIPAL Exhibition Booth (6m X 3m) (Strictly for Principal Sponsors Only)

PRINCIPAL Sponsor Stand Package Inclusions:

- All open aisle frontages will have a printed fascia sign with stand number and company name inserted in an aluminium frame. The clear height under the fascia is 2100mm.
- Four (4) LED spotlights are supplied per 9sqm, mounted behind the fascia.
- Two (2) single 4amp power point per stand.
- Booth comes with venue carpet, two (2) tables, and four (4) chairs.
- Each booth includes four (4) exhibition passes, with the option to rotate staff as needed.

NOTE: Any additional furniture or custom designs are at the sponsor's expense and can be arranged through the exhibition supplier.

- Barista coffee stations are not included in the booth cost and will incur an additional charge if requested by the sponsor.



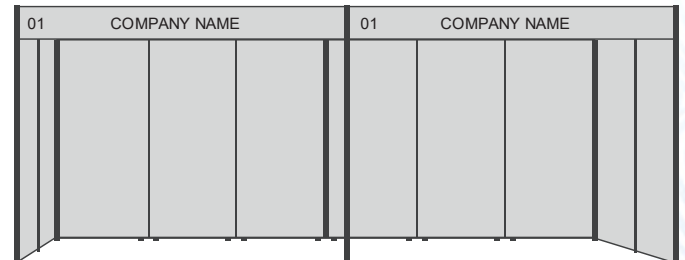
MAJOR Exhibition Booth (6m X 2m) (Strictly for Major Sponsors Only)

MAJOR Sponsor Stand Package Inclusions:

- All open aisle frontages will have a printed fascia sign with stand number and company name inserted in an aluminium frame. The clear height under the fascia is 2100mm.
- Four (4) LED spotlights are supplied per stand, mounted behind the fascia.
- Two (2) single 4amp power point per stand.
- Booth comes with venue carpet, two (2) tables, and three (3) chairs.
- Each booth includes three (3) exhibition passes, with the option to rotate staff as needed.

NOTE: Any additional furniture or custom designs are at the sponsor's expense and can be arranged through the exhibition supplier.

- Barista coffee stations are not included in the booth cost and will incur an additional charge if requested by the sponsor.

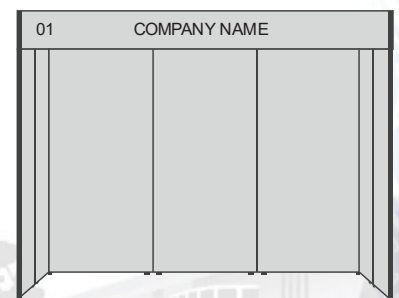


DIAMOND & GOLD Exhibition Booths (3m X 2m) (Strictly for Diamond & Gold Sponsors Only)

DIAMOND & GOLD Sponsors Stand Package Inclusions:

- All open aisle frontages will have a printed fascia sign with the stand number and company name inserted in an aluminium frame. The clear height under the fascia is 2100mm.
- Two (2) LED spotlight is supplied per stand, mounted behind the fascia.
- One (1) single 4amp power point per stand.
- Booth comes with venue carpet, one (1) table, and two (2) chairs.
- The booth includes two (2) exhibition passes, with the option to rotate staff as needed.

NOTE: Any additional furniture or custom designs are at the sponsor's expense and can be arranged through the exhibition supplier.



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EXHIBITION BOOKING FORM

Select from the options below.

EXHIBITION BOOTH FEES

STANDARD Booth

- PNG CORE Members and PNG Government - **AUD 7,000.00 (+GST)**
- Non-PNG CORE Members - **AUD 8,500.00 (+GST)**

Qty:

Qty:

ECONOMY Booth

- PNG CORE Members and PNG Government - **AUD 6,000.00 (+GST)**
- Non-PNG CORE Members - **AUD 7,500.00 (+GST)**

Qty:

Qty:

EXHIBITION BOOTH FEES

PRINCIPAL Sponsor Booth

- Principal Sponsors Only

Qty:

MAJOR Sponsor Booth

- Major Sponsors Only

Qty:

DIAMOND Sponsor Booth

- Diamond Sponsors Only

Qty:

GOLD Sponsor Booth

- Gold Sponsors Only

Qty:

Exhibition Authorisation Contact

Title (Mr/Mrs/Ms/Dr., etc):	Full Name:
Position:	
Organization:	
Postal Address:	
Email:	
Signature:	Telephone:
	Date:

The exhibition registration link will be sent to the exhibitor's authorized contact after this form is completed and submitted to **The Events Team** via events@pngcore.org

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EXHIBITION BOOKING TERMS & CONDITIONS

1. Exhibition Booths

Exhibition booths will be allocated on a priority basis according to the order of payment. PNG CORE reserves the right to assign booths. All exhibition booth fees are stated in Australian dollars. PNG CORE is responsible for providing the benefits outlined in each booth package. Any additional requests or items required by the exhibitor will be charged at cost to the exhibitor. PNG CORE reserves the right to change the layout and allocation of exhibition booths if necessary. Exhibitors will be notified if such changes are required. Exhibitors are required to maintain the cleanliness and tidiness of their allocated space. Additionally, exhibitors must forward a brief abstract of their company profile and a high-resolution logo in EPS, JPEG, or TIFF format to the PNG CORE contact.

2. Goods and Services Tax (GST)

A 10% GST will be applied on the exhibition fee in compliance with the Australian Tax Laws.

3. Conditions of Payments

The exhibition form must be completed and submitted to PNG CORE. PNG CORE will provide the online exhibition registration link for you to complete the booth registration and obtain an invoice accordingly. Full payment must be remitted to PNG CORE as stated on the invoice. No partial payments will be accepted. All payments must be made in Australian Dollars to the account stated on the invoice. Refer to the instructions on the invoice. The amount stated on the invoice does not include bank charges that will be applied by the bank to process the transaction. Any additional charges are the full responsibility of the payer. An exhibition application will be considered incomplete if the invoice issued is not settled in full. PNG CORE may resell the exhibition booth if three consecutive reminders are not adhered to. In such cases, PNG CORE will impose the cancellation policy based on the date of the final reminder.

4. Payment Methods

Please make all payments to the account provided on the invoice, referencing the invoice number issued by PNG CORE. Payments can be made via Electronic Funds Transfer (EFT), Bank Transfer, or Credit Card (Online). EFTPOS payment is also accepted at the PNG CORE office. We do not accept cheques or cash at the PNG CORE Office. For bank transfers, please ensure payment is in Australian dollars and include your company name and invoice number in the description/narration section. Bank cheques should be deposited directly into PNG CORE's bank account, and a copy of the remittance advice should be emailed to PNG CORE.

5. Cancellation Policy

Cancellation of an exhibition booth must be made in writing to the PNG CORE specifying the reason. The cancellation request is subject to the approval of the PNG CORE on the condition that the exhibition booth can be resold.

Note:

- 50% of the exhibition amount as stated in the invoice will be retained for cancellations made on or before 17th October 2024.
- 100% of the exhibition amount as stated in the invoice will be retained for cancellations made on or after 18th October 2024.

6. Liability Policy

PNG CORE is not liable for damages or loss to exhibitors' property. Exhibitors must have adequate Public and Product Liability Insurance and are responsible for arranging appropriate insurance for items within their exhibition.

7. Obligation and Rights

Promotional activity must not impinge on or directly interfere with any other exhibitor.

8. Sponsorship

The terms and conditions of the exhibition also apply to booths under sponsorship packages.

9. Exhibition Booth Contractor

Once payment for your booth is received, exhibitors will be informed of the company contracted to manage the conference exhibition. The exhibition contractor will contact exhibitors once full payment for the booth is settled. For any inquiries, please direct them to the booth contractor. Please note that additional requests and equipment will result in additional costs incurred by the contractor.

10. Number of Exhibition Booth Staff

Each booth comes with 2 fixed exhibitor staff, with the option to rotate staff as needed. The exhibition staff pass that will be provided includes all teas and lunches and attendance to the complimentary social networking functions. The exhibition staff pass does not include access to the main plenary sessions and the conference dinner. If you wish to attend the plenary sessions and or the conference dinner, the fees for each will apply. Exhibitors will be contacted to confirm your staff names and setup arrangements after the full payment is settled.

11. Fascia signage

Fascia signage must be confirmed by Friday 8th November 2024. Any Stand name signs not confirmed by the due date will be printed with the company name as supplied when registering.